

# INVITATION TO TENDER FOR TETFUND PROJECT FEDERAL UNIVERSITY, GASHUA

## (1.0) INTRODUCTION

The Federal Government has approved funds through Year 2015/2016 (Merged) TETFund Project Maintenance Intervention 35FIX/2016 for Federal University Gashua. The University in compliance with the requirements of the Public Procurement Act 2007 invites interested suitable, qualified, reliable and competent contractors with proven track record to undertake the project:

Lot (1) – Renovation of two (2) Number Blocks of Student Hostels

## (2.0) ELIGIBILITY REQUIREMENTS

- (a) Certificate of registration with Corporate Affairs Commission (CAC) including Form CAC2 and CAC7
- (b) Evidence of current Tax Clearance Certificate for the past 3 years (2016, 2017, 2018) **expiring on 31 December, 2018;**
- (c) Evidence of current Pension Compliance Certificate **expiring on 31 December 2018;**
- (d) Evidence of current Industrial Training Fund (ITF) Compliance Certificate **expiring on 31 December 2018;**
- (e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate **expiring on 31 December 2018;**
- (f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 1/1/ 2019 or valid Certificate issued by BPP
- (g) Sworn Affidavit disclosing whether or not any officer of the relevant committees of Federal University, Gashua or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
- (h) Company's Audited Account for the last three (3) years – 2015, 2016, 2017;

- (i) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank indicating willingness to provide credit facility for the execution of the project when needed;
- (j) Company Profile with the CVs of key Staff to be deployed for the project, including copies of their Academic/Professionals (in case of construction: COREN, QSRBN, ARCON, CORBON etc.);
- (k) Verifiable documentary evidence of at least (3) similar jobs executed in the last five (5) years including Letter of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the Projects;
- (l) List of Plants/Equipment with proof of Ownership/Lease (where applicable);
- (m) All documents for submission must be transmitted with a covering/forwarding letter under the Company/Firms letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the corporate Affairs Commission (CAC). Contact Address, Telephone Number (Preferably GSM No.), and e-mail address. The Letterhead must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

### **(3.0) COLLECTION OF TENDER DOCUMENTS**

Interested companies are to obtain Standard Bidding Document (SBD) from the Procurement Unit, Federal University Gashua, after payment of non-refundable fee of N10,000.00 via REMITA and obtaining receipt at the Bursary Department.

### **(4.0) SUBMISSION OF TENDER DOCUMENTS**

Bidders are to submit bid for each of the Lot desired, two (2) hard and 1 copy each of the technical and financial bid with soft copy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as 'Technical Bid' or 'Financial Bid'. Thereafter, put the two sealed envelopes together in a bigger envelope addressed to the Vice Chancellor, Federal University Gashua and clearly marked with name of the project and Lot number.

Furthermore, the reverse of each sealed envelope should have the name and address of the company and should be deposited by hand in the Tenders Box at the Procurement Unit **not later than 12:00 noon Wednesday, 3 October, 2018.**

### **(5.0) OPENING OF BIDS**

The Technical Bids will be opened immediately after the deadline for submission **at 12:00 noon on Wednesday, 3 October, 2018** in the 500 Capacity Lecture Theatre, Federal University

Gashua in the presence of bidders or their representatives, while the Financial bids will be kept un-opened. Please ensure that you sign the Bid Submission Register in the office of the Ag. Coordinator Procurement Unit, Procurement Unit, as the Federal University Gashua will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the Ag, Coordinator procurement Unit at [mbdawami@gmail.com](mailto:mbdawami@gmail.com).

#### **(6.0) GENERAL INFORMATION**

- (a) Bids must be in English language and signed by an official authorized by the bidder;
- (b) Bids submitted after the deadline for submission would be returned un-opened;
- (c) All cost will be borne by the bidders;
- (d) All pre-qualified bidders will be contacted at a later date for financial bid opening, while bids of un-successful bidders will be returned un-opened;
- (e) Federal University Gashua is not bound to pre-qualify any bidder and reserves the right to annul the procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007

**SIGNED**

**A. B. SHEHU**

**A.G, REGISTRAR, FEDERAL UNIVERSITY GASHUA**